



# Iowa Valley PTO



## Meeting Agenda

“Making a Difference, One Child at a time”

(sample motto, not formalized by committee)

Aug 14<sup>th</sup>, 2017 @6:00pm

General PTO Meeting

Iowa Valley Elementary Library

Call to Order & Attendance: Abby R, Abby K, Jenni O, Ami T, Bobbi M, Stacie, Mrs. Cindy Miller, Shauntel W, Guest Speaker Eileen.

Absent: Chantelle H, Courtney S, Whitney B

Approval of the Meeting Agenda & Previous Meeting Minutes:

Treasurers Report:

Presentation: Eileen Tosh, Johnson County Public Health, Oral Health Coordinator

Old Business:

Welcome letter review/approval: The welcome letter will be sent home to the parents in the students bags the 1<sup>st</sup> week of school/posted on the website. The PTO members present reviewed the attached letter and discuss changes and ideas to include to expand upon what message we'd like to convey to our parents. The letter will also be located at the PTO table at the IV Open house on August 21<sup>st</sup>. Those available for the booth are:

\*Chantelle Haack

\* Shauntel Wagner

\*Abby Kasper-IVPTO Sales

\*Jennifer Olson

Yearbook: The yearbook committee will be Jenni Olson and Courtney Stubblefield. Jenni Olson will contact Lifetouch to see what step is needed to start completing the previous years books.

PTO Committee Assignments: Please see attached committee breakdown attached to your minutes. This committee assignment sheet was briefly covered at the last meeting for the 2016/2017 school year.

As an organizational group we all take responsibility for all activities, but these committee assignments are to identify specific folks that will be the Points of Contact (POC) for planning of these events and

providing updates for what is needed for those activities and well as the logistics of what is involved. (i.e; the POC for the skating party will line up drivers, transportation for the children/volunteers/chaperones, contact the Vinton Skate to identify possible dates, etc). Each committee is provided a sample guideline. This guideline does not encompass all possible details but does provide a solid foundation from which each committee can start from.

Each Committee will have a chairman. The Committee Chair will be responsible for providing a brief update at the PTO meetings and contacting the president/vice-president to have items needing approval placed on the agenda.

Welcome Committee: Bobbi Miller (Chair)

Teacher Appreciation: Jenni Olson (Chair), Ami Thomas

PT Conference Dinner: Bobbi M (Chair), Jenni O

Teacher Breakfast: Abby R (Chair), Jenni O

6<sup>th</sup> Grade Graduation: Stacie C, Abby K (Chair)

Dudes & Donuts/Maids & Muffins: Bobbi M, Abby K (Chair) Abby Ray

Fall Carnival: Stacie C, Jenni O, (All members participate)

Fundraising Committee: Stacie C-IVPTO Clothing Sales, Jenni O, Fall Fundraiser.

Junior High Dance: Shauntel W (Chair), Jenni O

4<sup>th</sup>-6<sup>th</sup> Grade Skate Party: Abby K (Chair), Shauntel W

Yearbook Committee: Jenni O & Courtney S.

New Committees : There has been some discussion for new committees such as the “Dudes & Donuts/Maids & Muffins” elementary wide event. Many local schools have begun this program and it has been suggested that we try this event for some time during the 2017/2018 school year. We need to review pros/cons and decide the logistics of this event. All concerns should be addressed to provide an accurate overview. Open discussion, Pros/Cons, overall sentiment on IVPTO interest?

**\*\*Committee’s assigned\*\***

New Business:

Fall Fundraisers: (Identify dates for fundraisers)

- IVPTO Clothing/Apparel: Update Stacie C.
- Krispie Crème Donuts: Update Jenni Olson-Faxed application form 08/15/2017

Misc Items of interest to be discussed: Open Forum

Next meeting: 09/18/2017 @6:00pm

Respectfully Submitted by Jennifer Olson