



Iowa Valley PTO



Meeting Agenda

“Making a Difference, One Child at a time”

August 13th, 2018 called to order at 6:27pm by Courtney Stubblefield, PTO President

General PTO Meeting

Iowa Valley Elementary Conference Room

Call to Order & Attendance: Courtney, Abby K, Bobbi, Jenni O, Mrs. Miller, Stacie C, Tiffany S, Tiffany Shine, Heather F, Julie D, Brittney M, Tereni K, Anni R.

Absent: Ami T, Chantelle H, Rachel B, Abby R, Shanutel W.

Approval of the Meeting Agenda & Previous Meeting Minutes: Minutes available online at <http://www.iowa-valley.k12.ia.us/PTO.html>.

Treasurers Report: The Treasurer Report was reviewed, beginning balance for the 2018/2019 school year is \$8,598.55, an increase of \$216.10 from the 2017/2018 school year starting point.

Yearbook: The 2017/2018 yearbooks will go on sale the night of Open House. Just a reminder that no pre-orders were taken. A single book will be on sale for \$13.00 per book, the previous year's books will be on sale for 12.00 per book. If folks want to purchase multiple books the price would reflect a \$1.00 discount per additional book. Example 1 book for \$13.00, 2 books for \$24.00, 3 books for \$33.00. This offer is not valid for current year books only; previous year books must be purchased to obtain the discount.

Back to school teacher Luncheon: Just a reminder that the Back to School Luncheon is being hosted by the Booster Club. A hat was donated for the luncheon hosted by the IV Foundation, the PTO will donate an adult sized clothing item as well. A gift certificate for redemption will be emailed to Janet Graft for the luncheon to hand out.

New Business:

PTO Committees: The Chair/Leader's will be in charge of details coordinating the events that they are assigned to and providing an update each month to the PTO.

Welcome Committee: Ideas for this year's welcome committee is to send a letter with a pass to the home-game on Friday October 5th, 2018. We would have a tent available with some refreshments. Bobbi has provided a tentative copy of the welcome letter for new families as well as the "Sample Pass" for the home game that the PTO will be hosting a welcome tent. (October 5th, 2018). Both copies are attached

in this packet for your review. Bobbi has contacted Mr. Wieck about decals for the new family welcome basket and plans on picking those up in Aug.

1. Bobbi M. (Chair/Leader)
2. Heather F
3. Courtney S.
4. Tereni K
5. Annie R
6. Tiffany Shine

IV Staff Appreciation: Staff appreciation includes small tokens of appreciation during the month, special occasions, remembering someone on their birthday or sending a card if they lose a family member. This also includes the staff appreciation dinner during fall conferences and the Breakfast for teacher's appreciation week (Both Elem & High School). The dinner for the conference for the Elementary School will be held on Tuesday October 30th, 2018. Shannon Rabe from the High School will let the PTO know what evening the PTO can host the dinner for the teachers.

1. Jenni O (Chair/Leader)
2. Courtney S
3. Tereni K
4. Tiffany Shine
5. Bobbi M
6. Annie R

Dudes & Donuts/Maids & Muffins: This will be held for the Kindergarten early this fall, as a "welcome to Kindergarten" from the IVPTO. Date TBA. Bobbi will contact Big G to set up donuts/Juice/Coffee.

1. Bobbi M. (Chair/Leader)
2. Abby K.
3. Brittney M.
4. Tereni K.

Fall Fundraiser (s): We are currently signed up for the Scratch Cupcake fundraiser in the fall. The dates are October 29-November 16 (Sales) with delivery on Thursday December 6. Another fundraiser the PTO is looking at is hosting a "Pre-Black Friday Shopping Night" which the PTO and other volunteers will provide daycare/supervision for parents wishing to go Christmas Shopping or even just out to dinner. 1 child-\$20, 2nd child-\$15, 3rd child-\$10, any additional children (in that family, not extended) would be at no charge. More details to follow. Stacie has the details for the Fall School Apparel Sales. A request was submitted to scratch cupcakes to change the delivery date for the Scratch Cupcake Fundraiser to avoid a scheduling conflict.

1. Courtney S. (Chair/Leader)
2. Tiffany S.
3. Jenni O.
4. Abby K.
5. Tiffany Shine
6. Stacie C (Clothing Sales)

Junior High Dance: Possible dates for the Junior High Dance this year are December 14th or Jan 11th depending on Volunteers and available dates for the MPR at the high school or gym at the Elementary. The Dates are up to the discretion of the committee members, we were just thinking winter was a good time to have a dance to avoid the crazy fall and spring schedules. An email was sent to a rep from Parents for Prom about requesting to use old prom decorations. The request will be addressed at their October meeting. We will need chaperones and 1 more member(s) for the committee.

1. _____ (Chair/Leader)
2. Heather F (DJ)
3. Jenni O (Decorating/Advertisement)
4. Brittney M.
5. Courtney S.

Spring Carnival: A late winter/early spring carnival is being recommended this year, looking at Friday March 1st, 2019. This event takes multiple participants to handle all the details. We need 5 volunteers to lead different positions for this committee, as well as all hands on deck to assist in planning. We will need someone to chair the event as well as coordinate Volunteers.

1. _____ (Chair/Leader)
2. Abby K, Tereni K, Annie R. (Food/Servers/Grocery List)
3. Brittney M. (Games/Classrooms/Prizes)
4. Bobbi & Mrs. Miller (Silent Auction/Raffle Items)
5. Jenni (Advertising) (Volunteers/Advertising)

Spring Fundraisers: Butter Braids, candles, and clothing are also ideas for a spring fundraiser. We need 1 additional volunteer for this committee.

1. Abby K. (Chair/Leader)
2. Tiffany S.
3. _____

4th-6th Grade Skate Party: Normally held in the spring months, the chair/leader will need to contact the Vinton Skating Rink before Christmas to set up a date, as well as set up drivers for the busses and obtain parental permission slips. Please review the school calendar to check on upcoming events before scheduling this event. We need 1 additional volunteer for this committee.

1. Ami T. (Chair/Leader)
2. Tiffany S.
3. _____

6th Grade Graduation: Thursday May 2nd for the 6th Grade Graduation.

1. _____ (Chair/Leader)
2. Annie R (Pamphlets/Seating)

3. Tiffany S, Julie D. (Punch/Cookies/Cupcakes/Servers)
4. Stacie C. (Video/Pictures)
5. Courtney S. (Presentation)
6. Ami T. (Certificates)
7. Additional Volunteers: Chantelle H, Kristen B, and Tricia H.

Yearbook Committee POC: Courtney S will be the POC for the 2018/2019 yearbook. Anyone interested in assisting Courtney, please contact her to be placed on the committee.

Upcoming Meeting Dates: Meeting dates are tentative and subject to change until confirmed by the school calendar. Meetings are traditionally held on the 3rd Monday of each month unless there is a holiday or no-school.

October 15 th , 2018	November 19 th , 2018
December 17 th , 2018	January 21 st , 2019
February 18 th , 2019	March 11 th , 2019-Changed due to spring break.
April 15 th , 2019	May 20 th , 2019- Elections

Misc: Stacie C. was approached by a member of the community wondering about doing a program where a child could be sponsored for 9.00 each year. That would provide a \$1 book per month during the course of the entire school year. Additional discussion will be held at a later date pending more information.

An Impromptu vote was taken, due to time constraints, in reference to the PTO purchasing Tie Dye Supplies for the elementary wide Tie Dye event. A motion was made by Jenni O, 2nd by Bobbi M, motion was carried. The Art teacher plans to Tie Dye the week of Sept 3rd, 2018 to Sept 7th, 2018. If you can help please let Stacie C. know so she can get you on the list.

Just a reminder that quotes for purchases/payment must be made available prior to the meeting to be placed on the agenda for formal vote. This includes payment for fieldtrips and items for purchase/replacement.

Adjournment & Next meeting: The meeting was adjourned at 7:38pm and the next meeting scheduled for Monday October 15th, 2018 at 6:30pm in the library at the Elementary School.

Respectfully Submitted by Jennifer Olson, Secretary PTO