



# Iowa Valley PTO



## Meeting Minutes

“Making a Difference, One Child at a time”

(sample motto, not formalized by committee)

March 19<sup>th</sup>, 2018 @6:00pm

General PTO Meeting

Iowa Valley Elementary Conference Room

Call to Order & Attendance: Ami T, Courtney S, Abby K, Chantelle H, Heather F, Jenni O, Julie D.

Absent: Stacie C, Cindy M, Abby R, Bobbi M, Brittney B, Shauntel W.

Approval of the Meeting Agenda & Previous Meeting Minutes: Minutes available online (Feb meeting canceled due to weather concerns, no minutes available).

Treasurers Report: Please see attached report, report reviewed from February 2018.

Yearbook: We need to start compiling pictures for the upcoming yearbook. An email was sent to teachers about sending pictures to be placed in a file for the 2017/2018 yearbook on 02/07/2018. I made contact with Lifetouch and left a message with Jeff Rogers, who is currently the point of contact for year book contracts and sales, I received the contract for 100 books at 12.00 per book. The contract was sent back to lifetouch.

PTO Committee Updates:

**Welcome Committee: NA**

**IV Staff Appreciation:** Chocolate Covered Strawberry cupcakes were delivered to the Iowa Valley Elementary School for the staff to enjoy for Valentines Day.

**Teacher Breakfast:** Tis the season to start planning this event. We need to pick a date and decide on the menu and confirm volunteers. Update: The PTO decided that they would host the Teacher Breakfast on Wednesday May 8<sup>th</sup>, 2018 with a Breakfast Burrito Bar at both the Iowa Valley Elementary and High School for all staff to enjoy. Plans formalizing this event will be completed at the next PTO meeting.

**6<sup>th</sup> Grade Graduation:** Stacie is in charge of slides for presentation and t-shirts. Jenni is in charge of cupcakes and punch. Notice asking for volunteers will be posted on our website ASAP. A letter will be sent to the 5<sup>th</sup> grade parents asking for volunteers for that evening to help clean up. Ami is in charge of the certificates.

**Dudes & Donuts/Maids & Muffins:** Update at April PTO meeting.

**Fundraising Committee: (See below)**

**Courtney:** Butterbraid sale update. The PTO made roughly \$2,126.00 from this fundraiser, thank you to everyone that participated!

**Concession Stands:** Ami, the PTO has made \$500.00 from current concession sales and are planning on hosting the concession stand on Monday April 9<sup>th</sup>, 2018. More details to come after Ami finalizes the date.

**Junior High Dance: NA**

**4<sup>th</sup>-6<sup>th</sup> Grade Skate Party:** Saturday April 7<sup>th</sup>, 2018 is when the Skate Party is planned. Thank you Ami for getting the scheduled! Waivers for parents to sign will go out Friday March 23<sup>rd</sup>, 2018. Morning Drop off is 8:00am with a departure time of 8:15am, we will skate from 9:00am-11:00am and plan on being back to the elementary school no later than noon for parents to pick up their children. A permission slip is required for participation in this event, no exceptions.

**IV Foundation Invitation:** Next meeting is the 1<sup>st</sup> Wednesday in May at 6:00pm, PTO president is planning on attending.

**Scholarship information:** The PTO has done \$100.00 scholarships in the past, and normally up to 3 of them. This is what we are planning on for this year.

**Nominations:** Upcoming Nominations for positions for the PTO for the next school year should be submitted and considered for the April meeting. Jennifer Olson was nominated for secretary by Ami Thomas, 2<sup>nd</sup> by Abby Kasper, all in favor. Abby Kasper volunteered for the Vice President Position again for next year, no nominations for next years PTO president were received at this time.

**Field Trip Request:** The 4<sup>th</sup> Grade is planning their field trip to the Living History Farms in Des Moines, approximate cost is 7.00 per student with roughly 40 students and 2 teachers. Rough estimated cost will be 280.00-300.00. Field Trip approved, all in favor, no opposition, motion carried.

**Parent/teacher conferences and Butterbraid pick up:** Don't forget that we will have a book at the Parent teacher conferences to sell yearbooks as well as have butter braid pick up on Tuesday March 27<sup>th</sup>, 2018. I will be there as well as Courtney S, we would welcome any PTO members who would like to help out.

Meeting adjourned at 7:40pm

Next meeting: 04/23/2018 @6:00pm

Respectfully Submitted by Jennifer Olson, President PTO