



Iowa Valley PTO



Meeting Agenda

“Making a Difference, One Child at a time”

September 17th, 2018 called to order by Courtney Stubblefield @6:33pm

General PTO Meeting

Iowa Valley Elementary Conference Room

Call to Order & Attendance: Courtney S, Bobbi M, Jenni O, Abby K, Julie D, Annie R, Cindy M, Polly G, Susan Z, Pat K, Tiffany Sc,

Absent: Stacie C, Shauntel W, Heather F, Ami T, Tereni K, Tiifany S, Brittney M, Chantelle H.

Approval of the Meeting Agenda & Previous Meeting Minutes: Minutes available online at <http://www.iowa-valley.k12.ia.us/PTO.html>.

Treasurers Report: Please see attached treasurer’s report. Treasurer’s report unavailable for this meeting due to end of year reports.

Yearbook: Yearbooks officially went on sale on August 21st, 2018. A ½ slip reminding parents of books available and prices lists will be composed and sent to Brenda to be sent home with the children.

Back to school teacher Luncheon: This was a well-attended event, thank you Courtney Stubblefield for attending and representing the Iowa Valley PTO.

PTO Committees: The **Chair/Leader’s** will be in charge of details coordinating the events that they are assigned to and providing an update each month to the PTO.

Welcome Committee: Bobbi has an update for the event on October 5th, 2018. The Welcome committee letter is ready and will be sent home with children that are new to our school district inviting them and their families to an upcoming sporting event on October 5th. Bobbi will contact the other members of the welcome committee about time and location of tent for the Welcome Event on October 5th.

1. Bobbi M. (Chair/Leader)
2. Heather F
3. Courtney S.
4. Tereni K
5. Annie R
6. Tiffany Shine

IV Staff Appreciation: Back to school appreciation was delivered on Monday Aug 20th to the high school, and then Tuesday Aug 21st to the Elementary School. A Sympathy card was given to Mr. Jergen's due to the loss of his father, and a get well card was sent to Ami Thomas for her husband Eddie's recovery from a fall that resulted in serious injuries. The dinner for the conference for the Elementary School will be held on Tuesday October 30th, 2018. Menu ideas include: Walking Tacos, Subs, Wraps. Other ideas? Shannon Rabe got back to us, the Parent/Teacher Conferences at the High School are Thursday November 30th, 2018. We plan on delivering Pizza and Baked Goods. Committee members are:

Other ideas for Supper are: Potato Bar and Sandwiches, Soup and Sandwiches, etc. Bobbi will get a quote from Wal mart, Jenni will obtain a quote from some local restaurants/Caterers.

1. Jenni O (Chair/Leader)
2. Courtney S
3. Tereni K
4. Tiffany Shine
5. Bobbi M
6. Annie R

Please sign up for a month for teacher appreciation. 80 treats total, 40 per school.

September: Jennifer Olson, delivered September 4th, 2018 at Elementary School.

October: Jennifer Olson

November: Bobbi Miller

December: Staff Christmas Training w/treats. _____

January: _____

February: Courtney Stubblefield

March: _____

April: _____

May: _____

Dudes & Donuts/Maids & Muffins: Bobbi has an update for this event. Bobbi is in discussion with the teachers in Kindergarten about dates, looking at sometime in October. Bobbi will follow up with Big G about Donut donation.

1. Bobbi M. (Chair/Leader)
2. Abby K.
3. Brittney M.
4. Tereni K.

Fall Fundraiser (s): We are currently signed up for the Scratch Cupcake fundraiser in the fall. The dates are October 29-November 16 (Sales) with a new requested delivery date, we have not heard back from Scratch Cupcake yet. Another fundraiser the PTO is looking at is hosting a "Pre-Black Friday Shopping Night" which the PTO and other volunteers will provide daycare/supervision for parents wishing to go Christmas Shopping or

even just out to dinner. 1 child-\$20, 2nd child-\$15, 3rd child-\$10, any additional children (in that family, not extended) would be at no charge. More details to follow. Stacie states that the order forms will go out soon.

1. Courtney S. (Chair/Leader)
2. Tiffany S.
3. Jenni O.
4. Abby K.
5. Tiffany Shine
6. Stacie C (Clothing Sales)

Junior High Dance: The High School got back to us about the Junior High Semi Formal/Dance. The Dates they have available are Feb 22nd, and March 8th, 2019. An email was sent to a rep from Parents for Prom about requesting to use old prom decorations. The request will be addressed at their October meeting. We will need chaperones and 1 more member(s) for the committee. Some themes we're looking at are the 50's Sock Hop/Boardwalk theme and "Under the Sea" theme.

7. Jenni O. (Chair/Leader)
8. Heather F (DJ)
9. Brittney M.
10. Courtney S.
11. Lani Mumby
12. Belinda Riley

Spring Carnival: A late winter/early spring carnival is being recommended this year, looking at Friday March 1st, 2019. This event takes multiple participants to handle all the details. We need 5 volunteers to lead different positions for this committee, as well as all hands on deck to assist in planning. We will need someone to chair the event as well as coordinate Volunteers.

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| 1. _____ | (Chair/Leader) |
| 2. Abby K, Tereni K, Annie R. | (Food/Servers/Grocery List) |
| 3. Brittney M. | (Games/Classrooms/Prizes) |
| 4. Bobbi & Mrs. Miller | (Silent Auction/Raffle Items) |
| 5. Jenni O. | (Advertising/Cupcakes) |
| 6. Amanda Jennings | |
| 7. Nicole Mangold | |
| 8. Mallory Meyer | (Cupcakes) |
| 9. Theresa Herman | (Cupcakes) |
| 10. Lokhoy Brecht | (Cupcakes) |

Spring Fundraisers: Butter Braids, candles, and clothing are also ideas for a spring fundraiser. We need 1 additional volunteer for this committee. Courtney has another idea for a Spring Fundraiser as well.

1. Abby K. (Chair/Leader)
2. Tiffany Schlesselman
3. _____

4th-6th Grade Skate Party: Normally held in the spring months, the chair/leader will need to contact the Vinton Skating Rink before Christmas to set up a date, as well as set up drivers for the busses and obtain parental permission slips. Please review the school calendar to check on upcoming events before scheduling this event. We need 1 additional volunteer for this committee.

1. Ami T. (Chair/Leader)
2. Tiffany Schlesselman
3. _____

6th Grade Graduation: Thursday May 2nd for the 6th Grade Graduation.

4. Courtney S. (Presentation)
5. Annie R (Pamphlets/Seating)
6. Tiffany Schlesselman, Julie D. (Punch/Cookies/Cupcakes/Servers)
7. Stacie C. (Video/Pictures)
8. Ami T. (Certificates)
9. Additional Volunteers: Chantelle H, Kristen B, and Tricia H.

Yearbook Committee POC: Courtney S will be the POC for the 2018/2019 yearbook. Anyone interested in assisting Courtney, please contact her to be placed on the committee.

The Giving Tree: Courtney has additional information on the Giving Tree program. **We will revisit this idea in November.**

Upcoming Meeting Dates: Meeting dates are tentative and subject to change until confirmed by the school calendar. Meetings are traditionally held on the 3rd Monday of each month unless there is a holiday or no-school.

October 15 th , 2018	November 19 th , 2018
December 17 th , 2018	January 21 st , 2019
February 18 th , 2019	March 11 th , 2019-Changed due to spring break.
April 15 th , 2019	May 20 th , 2019- Elections

Misc: Stacie C. was approached by a member of the community wondering about doing a program where a child could be sponsored for 9.00 each year. We were able to get one sponsor the night of open house. That would provide a \$1 book per month during the course of the entire school year. Additional discussion will be held at a later date pending more information.

Just a reminder that quotes for purchases/payment must be made available prior to the meeting to be placed on the agenda for formal vote. This includes payment for fieldtrips and items for purchase/replacement.

Playground equipment: Courtney has the information on this with a catalog.

Mulch Purchase: An online vote was taken confirming the purchase of the mulch for the playground in late August. Motion passed.

Adjournment & Next meeting: The next meeting scheduled for Monday October 15th, 2018 at 6:30pm in the library at the Elementary School.

Respectfully Submitted by Jennifer Olson, Secretary PTO